



## **No Smoking Policy March 2014**

The process of policy writing involved consultation between the Headteacher, representatives of teaching and non-teaching staff, governors, parents and pupils.

### **1. Introduction**

Second hand smoking, breathing in other people's tobacco smoke, has been shown to cause cancers, heart and respiratory disease in non-smokers.

The Health and Safety at Work Act 1974 places a duty on employers to provide a working environment that is:

**'Safe, without risks to health'**

Yohden Primary School acknowledges that second hand tobacco smoke is both a public and work place health hazard and have therefore adopted this 'No Smoking Policy'.

### **2. Aims**

The policy seeks to:

- Guarantee a healthy working environment and protect the current and future health of employees, members and visitors
- Guarantee the right of non-smokers to breathe in air free from tobacco smoke
- To comply with Health & Safety Legislation and Employment Law
- Raise awareness of the dangers associated with exposure to tobacco smoke
- Take account of the needs of those who smoke and support those who wish to stop

### **3. Restrictions on Smoking**

Smoking is not permitted in any part of the premises, entrances or grounds at any time, by any person regardless of their status or business with Yohden Primary School.

Smoking will not be tolerated at entrances and exits and is not permitted in any of the following areas: offices, corridors, stairways or wells, toilets, meeting or staff rooms, reception or waiting areas, classrooms, kitchens and outbuildings. If people wish to smoke then it must be well away from the school grounds

### **4. Visitors**

All visitors, contractors and deliverers are required to abide by the no smoking policy. Staff members are expected to inform visitors of the no smoking policy. However, they are not expected to enter into any confrontation, which may put their personal safety at risk.

### **5. Vehicles**

Smoking is not permitted in vehicles or any vehicles being used on school business

### **6. Support for smokers**

For those who smoke, information with regard to local NHS Stop Smoking Services, local cessation services and the National Don't Give Up Giving Up free-phone number (0800 169 0 169) is available.

### **7. Disciplinary Action**

Any persons who smokes on the premises will be asked to extinguish the offending item and/or leave the premises. Staff and students that breach the no smoking policy will be disciplined appropriately.

## **8. Monitoring and reviewing**

This policy will be reviewed in line with the school review cycle to ensure that it continues to meet the aims.

Signed

Date